


[September 11, 2019](#) [October 9th, 2019 COMMITTEE MEETINGS](#) [November 13, 2019](#)  
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**KUA O KA LĀ Governing Board Members**

President	Rev. Kenneth Makuakane*	Dr. David Sing*
Vice President	Dr. Marta Forero-Wayne	Kanani Aton*
Secretary	Pilimai Traub*	Calvert Glen
Treasurer	Dr. Kelly Roberts	Maunalei Love*
	Shelby Ahu*	Rev. Violet Makuakane*
<i>Non-Voting Members</i>	<i>Susie Osborne (Founder)</i>	<i>Kapoula Thomson (Principal)</i>

**Meeting Information**

Date June 10, 2020 Attending (P-present, A-absent, E-excused (voting by proxy))  
 Time 9:00 am - 1:00 pm KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-- SO (NV) KT  
 Location ZOOM or office  
 <https://isn.zoom.us/j/98743079463>

ZOOM Link

Motion template *MOTION to accept [month, day, year] [MOTION] Moved by XX; second by XX; motion carried.*  
 KM – MFW – PT – KR – VM – DS VML– KA – CG – SA- Y – Support; N – Oppose; A – Abstain; NP – Not Present

Holo (Time)	Mana‘o (Agenda) <i>GB Approved Date</i>	Kuleana (Action)	Mo‘olelo (Minutes) <i>GB Approved Date</i>
9:00 a.m.	Committee meeting of the Whole <a href="#">April 2020 Financials</a> Policies KAPOULA LINK YOUR BOARD REPORT HERE FOR CHILDREN POLICY <a href="#">Auditor Approval</a> <a href="#">Financial Reserves Use Approval</a> <a href="#">KOKL GB Report Fiscal Policy</a> <a href="#">Annual Review</a> <a href="#">Prohibit Use of Debit, ATM and LOC</a>	Note	Opening Welcome new Board member Shelby Ahu (Bank of Hawai‘i) APRIL Financial Review - Carbonero Policy Discussions (See links to the left) Commission Update re: contract extension and flexibility next year (Covid) -Kapoula Academic Plans opening next year (Covid) - Kapoula <a href="#">Next year GB Meeting Schedule</a> <a href="#">GB Schedule Survey</a> Draft budget discussion based on 180 students
11:00 a.m.	Board of the Whole General Meeting Approval of Agenda/Minutes	Vote	<i>MOTION to accept June 10, 2020 agenda] Moved by XX; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS VML– KA – CG – SA- <i>MOTION to accept May 13, 2020, minutes] Moved by XX; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-
11:15 a.m.	Public Testimony	Note	

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11:20 a.m.	Acceptance of April financials	Vote	<b>MOTION to accept April 2020 financials</b> Moved by XX; second by XX; motion carried. KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-
11:30 p.m.	Policy Approval “not to allow underage school-age children, dependents, or non-dependents, to be present during work hours, to include huaka`i, and administrative times at work”	Vote	<b>MOTION to accept June 10, 2020 Policy that does not allow underage school-age children, dependents, or non-dependents, to be present during work hours, to include huaka`i, and administrative times at work”</b> Moved by XX; second by XX; motion carried. KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-
11:40 p.m.	Auditor Approval CW Associates Commission approval	Vote	<b>MOTION to approve contracting CW Associates for SY 2019/20 upon Commission approval</b> Moved by XX; second by XX; motion carried. KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-
11:50 p.m..	Approval of Utilizing School financial reserves (outside of current budget) in addressing construction for county compliance that is above the \$500,000.00 being provided by the County Lava Recovery Funds.	Vote	<b>MOTION to approve of utilizing school financial reserves in addressing the construction for county compliance that is above the County funds being awarded through HL)</b> Moved by XX; second by XX; motion carried. KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-
12:00 p.m.	Policy Approval: Annual Fiscal Policy and Procedure Review”	Vote	<b>MOTION to approve the “Annual Fiscal Policy and Procedure Review Policy stating ‘ All members of the Administration team and Governing Board Treasurer will annually review and sign off (has read, understood and agrees to follow) all fiscal policies and procedures. This signed document will be presented to the Governing Board annually at its September meeting of each calendar year. Annual Fiscal Policy and Procedure Review</b> Moved by XX; second by XX; motion carried. KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-
12:10 p.m.	Approval of policy to prohibit use of school debit cards, & ATM cards and line of credit. <b><u>Debit card policy.</u></b> This policy prohibits the use of school debit cards unless they are coded to block cash withdrawals, and is aligned with the procurement policy. No ATM cards are permitted.  <b><u>Credit cards</u></b> This policy prohibits the use of school credit cards for personal purchases or expenses or to circumvent the procurement policy. Additionally, credit	Vote	<b>MOTION to approve policy to prohibit the use of school debit cards , ATM cards and line of credit</b> <b><u>Prohibit the Use of Debit Cards, ATM, and LOC</u></b> Moved by XX; second by XX; motion carried. KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-

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	<p>cards must be paid in full before incurring any interest or debt and in accordance with HRS 37D-2.</p> <p><b>Line of Credit</b>                  This policy prohibits the school entering into any agreement to establish a line of credit with any bank or institution.</p>		
12:20 p.m.	<p>Board meeting schedule for SY 2020-2021</p> <p>Items for next meeting</p>	Vote	<p><b>MOTION to accept the Board meeting schedule for SY20-21.</b>  <i>Moved by XX; second by XX; motion carried.</i>                  KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-</p> <p>FYI: Updated <a href="#">Board Roster</a> here:                  SY 20-21 draft Budget Approval</p>
12:30 p.m.	Executive Session	Note	<b>Executive Session: Personnel Matters</b>
1:00 p.m.	Meeting Closure		