


[July 22, 2020](#) [August 26, 2020](#) [September 16, 2020](#) [October 21, 2020](#) [November 18, 2020](#) [December 16, 2020](#) [January 20, 2021](#) [February 17, 2021](#) [March 17, 2021](#)
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KUA O KA LĀ Governing Board Members

President	Rev. Kenneth Makuakane*	Dr. David Sing*
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	Shelby Ahu*	Rev. Violet Makuakane*
<i>Non-Voting Members</i>	<i>Susie Osborne (Founder)</i>	<i>Kapoula Thompson (Principal)</i>

Meeting Information

Date November 18, 2020 Attending (P-present, A-absent, E-excused (voting by proxy)
 Time 9:00-12:00 p.m. KM – P MFW – A PT – P KR – P VM – A DS- P VML–A KA – P CG –P SA-P SO-P KT-P
 Location Join Zoom Meeting Link
 <https://us02web.zoom.us/j/88396301474?pwd=MHFUVmJqWHNXS3lYSmg1ejFiM05Rdz09>
Meeting ID: 883 9630 1474
Passcode: KOKL

Motion template *MOTION to accept [month, day, year] [MOTION] Moved by XX; second by XX; motion carried.*
 KM – MFW – PT – KR – VM – DS VML– KA – CG – SA- Y – Support; N – Oppose; A – Abstain; NP – Not Present

Hola (Time)	Mana‘o (Agenda) <i>GB Approved November, 2020</i>	Kuleana (Action)	Mo‘olelo (Minutes) <i>GB Approved Date</i>											
9:00 a.m.	Committee meeting of the whole	Note	<p>Opening Pule Org/Governance Plan -renewal condition for the Commission Charter Contract DUE Dec. 31st Link to org/Gov draft plan: Update and Action on Renewal Conditions Commission 4.0 Framework http://sharepoint.spcsc.hawaii.gov/SPCSC/Documents/TV.%20Draft%20framework%20and%20contract.pdf</p> <p>The following email was forwarded by SO prior to the start of our meeting addressing Commission 4.0 Framework: On November 12, 2020 the Commission's Performance and Accountability Committee discussed the attached draft contract 4.0, and performance framework. Along with Commissioners Alencastre and Ikeda, we will begin feedback sessions via zoom on this document beginning November 23, 2020. Please see the table below for details of the date, time, and topic of the feedback sessions scheduled.</p> <table border="1" data-bbox="863 1295 1940 1403"> <thead> <tr> <th data-bbox="863 1295 1016 1403">Feedback Session</th> <th data-bbox="1016 1295 1459 1403">Topic</th> <th data-bbox="1459 1295 1751 1403">Date</th> <th data-bbox="1751 1295 1940 1403">Time</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				Feedback Session	Topic	Date	Time				
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			1	Financial/Organizational Performance Framework	November 23, 2020	1-3 PM
			2	Academic Performance Framework	December 1, 2020	9-11 AM
			3	Academic Performance Framework	December 8, 2020	9-11 AM
			4	Contract	December 15, 2020	9-11 AM
<p>For the academic sessions, we are especially interested in your feedback on how the mission aligned piece could be evaluated given what has been implemented at your school. Please note that the financial performance framework is unchanged from contract 3.0, and the organizational performance framework is based on the assurance of compliance statement (Exhibit B) in contract 3.0. The contract piece of the document is also based on the contract 3.0, although there are areas where clarification has been added.</p> <p>If you would like to attend any of the feedback sessions, please email us the dates of the sessions that you would like to attend, and we will send you a zoom link. Additionally, if possible, please provide us with any questions that you may have about the framework/contract prior to attending the feedback session.</p> <p>KOKL Organizational and Governance Plan 2020-2025 Vs 10 -Please make comments as we review this document</p> <p>Effective Fiduciary Oversight KA-Aloha, can we link to the current law and provisions cited here for ease of reference? DS-task 1 change Carbonero to contracted CPA DS-task 2 change Dr. Carpenter to consultant, wherever there is a specific name that we change it to a title KT-task 3 to schedule administrative review of the Board approved fiscal policies, procedures. and financial controls Task 4 is completed</p> <p>Effective Operations Oversight</p>						

		<p>SO-suggestion to simplify 24 tasks for administrative to report to GB on Epicenter and DOE compliant tasks</p> <p>KM-Could this be showing what the school is doing as we move forward during these times</p> <p>SO-Review and approval of ‘best practices’ policies for school operations under advisement from Contractor</p> <p>KT-Task 2 to include all epicenter tasks and DOE tasks, rather than list out all tasks</p> <p>SO-Review bylaws and updated with Org/Finance committee to SO is still listed as HOS</p> <p>JP-to make sure that the GB Binder is up to date in the office with GB Agendas and Minutes</p> <p>SO-The GB must respond to NOC and KOKL has had no NOC this SY</p> <p>Effective Board Practices</p> <p>KA-Standardize Calendar with due dates, ie Audit review is scheduled in October Agenda annually</p> <p>Task 7-change Brian Carpenter to consultant</p> <p>Effective Academic Oversight</p> <p>SO-the commission is holding listening/feedback sessions (see email from commission above with dates of sessions listed in the attached table), they are changing the ways the commission will be evaluating/measuring schools</p> <p>The five Academic Performance Indicator domains in the Charter renewal contract will be reviewed and assessed.</p> <ul style="list-style-type: none"> i. Mission Aligned Initiative ii) Standardized Assessment iii) Comparative performance- complex area iv) Student Engagement-measured by absenteeism and mobility rate which will negatively impact KOKL since historically we have had a high mobility rate due to natural disasters that have directly impacted KOKL over the past six years v) School Reported Data on Site Relevant Diagnostics <p>KOKL Condition “School will meet the Academic Condition renewal targets (no less than 10%) established in the Commission contract by the end of the 4th year of the contract</p> <p>KR-is there guidance on where the data will come from to evaluate these indicators</p> <p>SO-lots of schools have high mobility rates, this should not be an indicator of a school’s success</p> <p>KR-Do we have processes in place to collect this data?</p> <p>KT-the scoring is worrisome and how the scoring rubric will be determined, interested in seeing what these rubrics will look like</p>
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			<p>KR-send me an email when sessions take place, making sure that we have processes in place when we need to collect the data</p> <p>SO-according to AG it is not legal to surrender contract if KOKL does not meet these requirements</p> <p>SO-pulled all requirements from the commission document and used Eric Kapon's template to organized requirements into this Org/Gov plan,</p> <p>KT-Does this plan need to be officially approved by the board? KT to ask Commission.</p> <p>SO-This is a contract condition specific to KOKL based on our renewal contract</p> <p>DS-mahalo for your work on this SO, I like it, mahalo</p>
9:56 a.m.	Board of the Whole General Meeting Approval of November Agenda October 21, 2020 Minutes	Vote	<p><i>MOTION to accept November 18, 2020 agenda] Moved by PT; second by KM; motion carried.</i> KM -Y MFW - NP PT -Y KR - Y VM - NP DS-Y VML-NP KA -Y CG -Y SA-Y</p> <p><i>MOTION to accept October 21, 2020 minutes] Moved by DS; second by PT; motion carried.</i> KM - MFW - PT - KR - VM - DS- VML- KA - CG - SA-</p>
10:10 a.m.	Public Testimony	Note	No one logged into the meeting to submit testimony
10:15 a.m.	Dr Brian Carpenter Presentation Audit Committee	Note	Dr. Carpenter's Presentation to KOKL GB
11:00 a.m.	September 2020 Financials	Vote	<p>KT-submitted CSI Grant for \$125,000</p> <p>CPA Review of September 2020 Financials:</p> <p>The auditors proposed an entry to recognize CARES-Esser funds in the prior fiscal year, contrary to our treatment to defer until expenditures are made in the current fiscal year. This has resulted in a negative adjustment of \$25,459 for the three months ending September 30, 2020. The current budget will need to be updated to reflect the change in revenue.</p> <p>We are down with cash as compared to last year mainly because due to decrease in enrollment (loss of HS) and decrease in per pupil from the state and KS, Teacher salaries are down due to decrease in enrollment, other teaching services costs are down with Harmony contract ended, revenue and expenses are down as compared to last SY.</p> <p>Just finished October financials, we are operating at a loss since we are still waiting to hear from the commission about our PK budget, several employee salaries have been paid that we are expected to be reimbursed through the PK grant</p> <p>Lost \$40,000 that we had planned to be in this SY budget from CARE-Esser funding</p> <p>Updated budget recently based on the latest Title 1 disbursement report received from FO</p> <p>Expenses in the first 3 months of the SY July August and September are big, due to the beginning</p>

			<p>of the year instructional costs, this is a historical cost</p> <p>Blood Pressure Check is good, even though we have less cash on hand when compared to last SY, we have more cash available</p> <p>Risk Performance is still low at 1.8</p> <p>Do we need to send in an updated budget to the commission? KT can you check with the commission, this will impact us negatively if the commission is measuring our budget based on 180 instead of 155 and our risk performance measure will be negatively impacted. Difficult to submit a budget when we are still waiting on information from the commission to submit the 20-21 Budget (CSI funding, PK, CARES)</p> <p>Food program is down and teacher salaries are down</p> <p>Overall we are off \$11,000 in our budget but hopefully next month we will be back on track, hopefully in the next week or two KOKL can get an approved PK budget from the commission allowing KOKL to submit for disbursement of funds spent.</p> <p><i>MOTION to accept the September 2020 financials Moved by XX; second by XX; motion carried.</i></p> <p>KM – MFW – PT – KR – VM - DS- VML- KA – CG – SA-</p> <p>Refer vote to December due to lack of quorum, 2 GB had to exit meeting after 10:00 after October minutes and November agenda were approved</p>
			<p><i>MOTION to accept Moved by XX; second by XX; motion carried.</i></p> <p>KM – MFW – PT – KR – VM - DS- VML- KA – CG – SA-</p>
11:30	KOKL Online Curriculum Renewal Condition Update	Note	<p>Virtual Blended Guidelines</p> <p>Bimonthly meetings scheduled with Hīpu‘u and Commission staff Pua Ka‘ai and Kim Lebas to provide clarity and guidance with KOKL’s Hawaiian Cultural Based online curriculum.</p> <p>DS-Will Pua and Kim be connected with the compliance team, because we thought we had a relationship with commission staff last year, then when we went up for renewal and was blindsided by the what took place at our renewal meeting, have a discussion with the lead to make sure things do not go in the wrong direction again on March 15th</p> <p>DS-Documentation of your meetings and record, PT to create link to share with Pua and Kim so meetings can be recorded</p>
	Principal’s Update	Note	<p>Greenhouse Project update by Susie</p> <p>KT- met with Natalie Nimmer concerning WASC self study, she is transitioning out of her position with HAIS and is transitioning her replacement into her position at HAIS, KT and admin team need to review and update the following sections:</p> <ol style="list-style-type: none"> 1. Job Description 2. Review Administration Section 3. Governance 4. Board evaluation 5. By Laws

			<p>WASC self study will need to be approved by the GB for approval prior to a Virtual WASC Self Study, possibly looking at February or late February, so the GB will need to approve the Self Study prior to being sent to the Visiting Committee Glen will kōkua with the By Law revisions</p> <p>As a fundraiser Developed 5 Baskets to for upcoming Holiday Season- Fundraising Outcomes</p> <ol style="list-style-type: none"> 1. Uplift local farmers and producers especially during these difficult times for our local businesses 2. Raise funds for the school-raising ~\$20 per basket, due to bulk ordering of items, currently we have raised \$500 3. For consumers to purchase Hawaii island grown products supporting local economy, shipping costs outside of Hawaii island would be ~\$20.00 if baskets were not picked up <p>Hope the GB will support the initiative, it is difficult to get grant funding right now, so I am trying to do whatever we can creatively to raise funds for the school and work with local businesses to uplift our community DS-Mahalo Susie this is a wonderful idea and initiative, how can we order a basket? SO-We have a website set up that you can go to and place an order and pay with paypal.</p>
.	Items for next meeting	Note	<p>Final SY20/21 Budget Approval Approval of September Financials Approval of October Financials Tentative approval and/or review of WASC Self Study based on visitation date of WASC Visiting Committee</p>
	Executive Session	Vote	<p><i>Executive Session: Personnel Matters Will reschedule For Our Next Meeting since we do not have quorum or Chair</i> <i>MOTION [Month, Date, Year] Move to Executive Session Moved by XX ; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-</p> <p>No Executive Session <i>MOTION [Month, Date, Year] Move to come out Executive Session Moved by XX ; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-</p>
	Meeting Closure at 11:44	Vote	<p><i>MOTION [Month, Date, Year] to close meeting at time Moved by XX; second by XX; motion carried.</i> KM – MFW – PT – KR – VM – DS VML– KA – CG – SA-</p>